



Neylons are delighted to be recruiting for a General Operative

The Company

Neylons is a Facility Management Company providing services all over Ireland. We are growing company that prides itself on training and development available to all staff. We offer flexibility, career progression and competitive start rate.

Job Description

The following are key areas of responsibility for the cleaner:

- Undertake general cleaning of all non-clinical areas of the hospital, including offices, floors, corridors, stairwells and toilets
- Vacuuming, dusting and washing floors and walls
- Sweeping, floor polishing and waste disposal
- Wash windows, walls and ceilings
- Dust furniture and vacuum carpeting and area rugs, draperies and upholstered furniture
- Make beds, change sheets and distribute clean towels and toiletries
- Attend to guest's requests for extra supplies
- Stock linen area and supplies area
- Clean, disinfect and polish kitchen and bathroom fixtures and appliances
- Ensuring the toilet facilities are kept clean and supplies are replenished when required
- Organise necessary supplies for cleaning toilet facilities
- Clean and disinfect public areas such as changing rooms, showers and elevators
- Disinfect operating rooms and other hospital areas
- General housekeeping and cleaning around the building and litter control
- Washing, drying and ironing items necessary
- Inform the Supervisor/Manager of stock required for replenishing purposes
- Report and store lost and found items
- May provide basic information on facilities
- May handle complaints
- Promoting a friendly and welcoming atmosphere
- Undertake other routine tasks such as hosing down forecourt and dealing with recycling
- Undertake any other duties as requested

The cleaner will be expected to:

- Promote the vision, values and mission of Neylons Facility Management
- Represent Neylons Facility Management at client/inspection visits and at events relevant to the position
- Maintain confidentiality on all matters relating to service users, ex-service users and general business
- Adhere to all Neylons Facility Management policies & procedures
- Attend training and meetings as required and appropriate
- Participate in performance reviews
- Keep accurate records in relation to all aspects of work and prepare reports as required
- Have a flexible approach to work in response to business change, development and review of best practice
- To undertake other duties as requested by the Supervisor/Manager

While at work all staff are required to:

- Take care of their own health & safety and that of others who may be affected by their acts and omissions
- The post holder is expected to follow the Safe, Health & Welfare at Work Act 2005 (and any subsequent updates) Safety, Health & Welfare at Work Act (General Application) Regulation 2007 (and any subsequent updates)
- Comply with the safety rules set out in the employee hand book and safety statement (and any subsequent updates) Safety rules set out by our clients
- Wear any personal protective equipment (PPE) supplied – Safety shoes/safety glasses/high-visibility vests or any other item of PPE identified by the client or risk assessment for that task